



# MEETINGS

## ON TRACK

CONDUCTING WORKPLACE INFORMATION BRIEFINGS

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This is a WELL strategic resource which has been developed for the rail industry to support the unit TLIE 2029 Conduct Workplace Information Briefings. It also has relevance to the Foundation Skills Training Package unit FSKOCM09 - Use oral communication skills to facilitate workplace meetings.

The resource consists of a DVD and a CD containing a facilitators guide & learners guide.

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